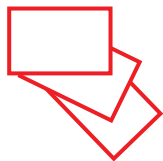




Next Day  
Same Day  
Dispatch

# Same Day Dispatch ►

Place your order with print ready artwork by **9am** and it is guaranteed to be dispatched the same business day.



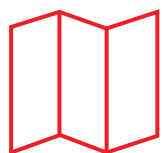
## Digital Business Cards

	Stock	Sides	Trim Size	Quantity	Finish
<b>300gsm &amp; 350gsm</b>	Deluxe Artboard	Full colour single side or both sides	90 x 54mm or 90 x 55mm	100 - 2,000	No Cello
<b>350gsm</b>	Recycled	Full colour single side or both sides	90 x 54mm or 90 x 55mm	100 - 2,000	No Cello
<b>410gsm</b>	Plastic	Full colour single side or both sides	90 x 54mm or 90 x 55mm	100 - 2,000	No Cello



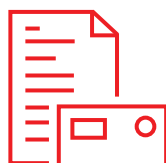
## Digital DL's, Brochures, Flyers

	Stock	Sides	Trim Size	Quantity	Finish
<b>115gsm, 130gsm 150gsm, 200gsm 250gsm, 300gsm</b>	Gloss / Matt	Full colour single side or both sides	A6, A5, A4, A3, DL & Double DL	50 - 500	Nil
<b>100gsm</b>	Uncoated	Full colour single side or both sides	A6, A5, A4, A3, DL & Double DL	50 - 500	Nil
<b>350gsm</b>	Deluxe Artboard	Full colour single side or both sides	A6, A5, A4, A3, DL & Double DL	50 - 500	Nil



## Digital Folded Brochures

	Stock	Sides	Trim Size	Quantity	Finish
<b>115gsm, 130gsm 150gsm, 200gsm 250gsm</b>	Gloss / Matt	Full colour single side or both sides	A5, A4, A3 & Double DL	50 - 500	Nil
<b>100gsm</b>	Uncoated	Full colour single side or both sides	A5, A4, A3 & Double DL	50 - 500	Nil



## Offset Stationery

	Stock	Sides	Trim Size	Quantity	Finish
<b>90gsm &amp; 100gsm</b>	Uncoated	Full colour single side	A4 Letterhead & With Compliments Slips	500 - 10,000	Nil

# Next Day Dispatch ►

Place your order with print ready artwork by **2pm** and it is guaranteed to be dispatched the next business day.



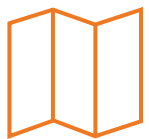
## Business Cards

	Stock	Sides	Trim Size	Quantity	Finish
<b>350gsm</b>	Deluxe Artboard (Digital)	Full colour single side or both sides	90 x 54mm or 90 x 55mm	100 -2,000	Matt or gloss celloglaze single side
<b>400gsm</b>	Deluxe Artboard (Offset)	Full colour single side or both sides	90 x 54mm or 90 x 55mm	250 -10,000	Gloss celloglaze single side
		Full colour single side or both sides	90 x 54mm or 90 x 55mm	250 -10,000	Matt celloglaze both sides



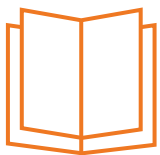
## Offset DL's, Brochures, Flyers

	Stock	Sides	Trim Size	Quantity	Finish
<b>150gsm &amp; 250gsm</b>	Gloss	Full colour single side or both sides	A6, A5, A4, A3, A2, DL	500 - 10,000	Nil



## Offset Folded Brochures

	Stock	Sides	Trim Size	Quantity	Finish
<b>150gsm</b>	Gloss	Full colour both sides	A5, A4, A3, A2, Double DL (excludes A4 6pg)	500 - 10,000	Nil



## Offset / Digital Magazines (self cover)

	Stock	Sides	Trim Size	Quantity	Finish
<b>Offset 115gsm, 130gsm, 150gsm</b>	Gloss	Full colour both sides	A4 and A5 Pages 8, 12, 16, 20, 24, 28, 32	250 - 2,000	Nil
<b>Digital 115gsm, 130gsm, 150gsm</b>	Gloss	Full colour both sides	A4 and A5 Pages 8, 12, 16, 20, 24	20 - 100	Nil



## Offset Presentation Folders

	Stock	Sides	Trim Size	Quantity	Finish
<b>300gsm &amp; 350gsm</b>	Gloss / Matt	Full colour single side or both sides	A4 and A5	250 - 1,000	No cello, gloss & matt celloglaze options
<b>310gsm &amp; 400gsm</b>	Deluxe Artboard	Full colour single side or both sides	A4 and A5	250 - 1,000	No cello, gloss & matt celloglaze options

## OUR SERVICE

### SAME DAY DISPATCH (SDD)

Select a Same Day Dispatch product. Place your order by **9am** with print ready artwork on any business day. LEP will then **GUARANTEE** to dispatch your order the **SAME BUSINESS DAY**. Orders placed on a Saturday, Sunday or on a public holiday will be dispatched the next business day.

### NEXT DAY DISPATCH (NDD)

Select a Next Day Dispatch product. Place your order by **2pm** with print ready artwork on any business day. LEP will then **GUARANTEE** to dispatch your order the **NEXT BUSINESS DAY**. Orders placed on a Friday will be dispatched on Monday or the next business day.

## TERMS AND CONDITIONS

1. LEP's SAME / NEXT BUSINESS DAY DISPATCH guarantee applies to products and quantity breaks as listed in the SAME/NEXT Day Dispatch product tables.
2. All orders must be submitted with press ready artwork by:
  - i. **2pm AEST for NDD products.**
  - ii. **9am AEST for SDD products.**
3. To order these products and to qualify for our dispatch guarantee, you must select the Next Day or Same Day despatch option at the time of ordering.

## THE GUARANTEE

- If we fail to reasonably dispatch<sup>1</sup> your product by the next or same business day, we will refund the total order value (excluding freight & GST) in LEP Dollars<sup>2</sup> to a maximum refund value of LEP \$100.
- For multiple same/next day dispatch jobs on one order, the refund is calculated on the value of the jobs not dispatched on time to a maximum refund value of LEP \$100.
- To claim a refund, please complete and return a "Same/Next day Dispatch Claim Form" within two business days of the expected delivery date. These forms are available on request from Customer Service by phoning 1800 537 774. No claims will be processed without a completed claim form.
- You will void the dispatch guarantee if products with different dispatch specifications (i.e. standard, same and next) are placed on the same order. To avoid this, use separate orders for each dispatch specification.
- Offer excludes products with optional finishing extras such as round corners, custom trimming, scoring and hole drilling.

<sup>1</sup> Reasonably dispatch - excludes the impact on dispatch times due to circumstances beyond our control (such as floods, power failures or machine breakdowns). "Dispatch" refers to the time when the production of a job is completed, that is when the product is packed ready for dispatch but before collection by the courier or pick-up by the customer/customer representative.

<sup>2</sup> LEP Dollars are valid for 12 months from time of issue and are redeemable against the cost of your next order. LEP Dollars are not transferable or redeemable for cash and can be used only once. No credit will be issued if LEP Dollars are redeemed against an order of a lesser value.

